

# HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes  
Regular Meeting of the Board  
Thursday, December 19, 2024 at 6:00 p.m.  
12746 Ivie Road, Herald, CA 95638

## ATTENDANCE:

Directors Present: Dennis Johnson, James Stepps, Cody Bartley, Jim Frazier, Scott Smith  
Staff Present: Volunteer Chief James Hendricks, Battalion Chief Jim Miller, Business Manager Andrea Adams

### A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Johnson called the meeting to order at 6:02 pm
2. Pledge of Allegiance lead by Director Johnson.
3. Oath of Office performed by Chief Hendricks for all five Board members.

### B. ANNOUNCEMENTS/PRESENTATIONS:

1. None

### C. HEARING OF THE PUBLIC

1. None

### D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. November 21, 2024 Regular Meeting Minutes

**M/S Bartley/Smith - To approve the consent agenda.  
Approved 5/0**

### E. Board of Director Business

1. Election of Officers – Chairman, Vice Chairman, Clerk
  - i. **Election of Chairman was a 3/2 vote for Dennis Johnson**
  - ii. **Election of Vice Chairman was a 5/0 vote for Scott Smith**
  - iii. **Election of Clerk was a 5/0 vote for Cody Bartley**
2. Review Policy Amendments for 4010, 4015, 4020, 5010, 5020, 5030, 5070
  - i. **M/S Smith/Bartley – Approve the reviewed policies as presented with no changes  
Approved 5/0**
3. General Contractor Bid Update
  - i. Still waiting on county permits and additional work
  - ii. Need to review entire station repair list and update as needed – review at next meeting
4. Facilities Update – Electrical Update
  - i. Still in a battle and a potential legal fight
  - ii. **M/S Bartley/Frazier – Approve the issuance of a 72-hour notice of default to Alecco  
Approved 5/0**
5. Apparatus Acquisition Update
  - i. Making small repairs and updates to new equipment

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- ii. AC unit for the new Type III is going to Freightliner for repairs
- 6. OES Flood Project Status Report
  - i. Issue with electrical contractor ongoing
- 7. Cal Trans Update
  - i. No update
  - ii. Follow-up with new letter to be reviewed by Board at next meeting
- 8. Fire Safe Council Update
  - i. 501c3 will be completed by February
  - ii. 13 surveys are completed in the Bennett area, with about 79 homes total in the area
  - iii. Desire to do a Microsoft maps survey to better address potential houses

### **F. ADMINISTRATIVE REPORTS:**

- 1. Volunteer Chief Hendricks provided a detailed written report.

### **G. COMMITTEE REPORTS:**

Apparatus/Facilities: None  
Staffing: None  
Policy: None  
Budget: None

### **H. BOARD REPORTS:**

Director Johnson – Welcome to new Board members  
Director Smith – Welcome to new Board members  
Director Frazier - None  
Director Stepps – Glad to be here  
Director Bartley – Welcome to new Board members

### **I. PENDING AGENDA REQUESTS:**

- 1. Standard updates
- 2. Station Repair List – Review/Update
- 3. Committees Discussion
- 4. Follow-up letter to CalTrans

### **J. ADJOURNMENT:**

Board adjourned at 7:10 p.m.  
**M/S Bartley/Johnson – To adjourn the meeting.**  
**Approved without objection.**

Respectfully submitted,

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Andrea Adams  
Board Secretary

Approved:

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Cody Bartley  
Board Clerk