

HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes
Regular Meeting of the Board
Thursday, December 21, 2023 at 6:00 p.m.
12746 Ivie Road, Herald, CA 95638

ATTENDANCE:

Directors Present: Dennis Johnson, Lindsey Carter, Cody Bartley,
Staff Present: Volunteer Chief James Hendricks, Business Manager Andrea Adams

A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Carter called the meeting to order at 6:04 pm
2. Pledge of Allegiance lead by Director Carter.

B. ANNOUNCEMENTS/PRESENTATIONS:

1. None

C. HEARING OF THE PUBLIC

1. None

D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll

**M/S Johnson/Bartley - To approve the consent agenda.
Approved 3/0**

E. Board of Director Business

1. CalTrans Letter Update
 - i. District Manager Benipal went on a ride along with the Chief to view areas and discuss challenge
2. Board Member Vacancy Update
 - i. **M/S Johnson/Bartley – To appoint Scott Smith to vacant Director seat.
Approved 3/0**
3. Apparatus Acquisition Update
 - i. Type III – still waiting on radio parts
 - ii. Type I – made change order and tentative delivery time frame of June 2024
4. OES Flood Project Status Report
 - i. Waiting on electrical inspection and arrival of generator
 - ii. Working to submit final bills to OES

F. ADMINISTRATIVE REPORTS:

1. Volunteer Chief Hendricks provided a detailed written report.
 - i. Response time: 7:18 response time
 - ii. Training: 150 sessions/ 228 hours
2. Business Manager report

HERALD FIRE PROTECTION DISTRICT

- i. New cell phone is under a Verizon government rate and is very cost effective

G. COMMITTEE REPORTS:

Apparatus/Facilities: continuing to research command vehicle and working on engines repairs. Having a water and sand issue at Station 87, will work to source issue. Roof & HVAC needs to begin at Station 87 in the new year

Staffing: Need to finalize stipend schedule and policies

Policy: need to resume polices to review

Budget: None

H. BOARD REPORTS:

Director Johnson – Fire Safe Council was a great meeting and they are working to gain their 501c3 status

Director Bartley – None

Director Liebig Carter – None

Director James – absent

I. PENDING AGENDA REQUESTS:

1. Resume annual policy review
2. Board member Oath
3. Committee Assignments
4. Officer Elections
5. Oak Tree Presentation
6. Fire Safe Council Update

J. ADJOURNMENT:

Board adjourned at 6:50 p.m.

M/S Johnson/Bartley – To adjourn the meeting.

Approved without objection.

Respectfully submitted,

Andrea Adams
Board Secretary

Approved:

Lindsey Liebig Carter
Board Clerk