

# HERALD FIRE PROTECTION DISTRICT

Board Meeting Minutes  
Regular Meeting of the Board  
Thursday, November 21, 2024 at 6:00 p.m.  
12746 Ivie Road, Herald, CA 95638

## ATTENDANCE:

Directors Present: Lindsey Carter, Cody Bartley, Dennis Johnson

Staff Present: Volunteer Chief James Hendricks, Battalion Chief Jim Miller, Business Manager Andrea Adams

## A. CALL TO ORDER /ROLL CALL/ PLEDGE OF ALLEGIANCE:

1. Director Carter called the meeting to order at 6:00 pm
2. Pledge of Allegiance lead by Director Carter.

## B. ANNOUNCEMENTS/PRESENTATIONS:

1. None

## C. HEARING OF THE PUBLIC

1. None

## D. CONSENT CALENDAR ITEMS:

- a. Deposits, Claims, Payroll
- b. September 26, 2024 Regular Meeting Minutes
- c. Committee Meeting Minutes

**M/S Johnson/Bartley - To approve the consent agenda.**

**Approved 3/0**

## E. Board of Director Business

1. Review Policy Amendments for 2001, 2131, 2160, 2165, 2200, 2210, 2220, 2230, 2290
  - i. **M/S Johnson/Bartley – Approve the amended policies as presented**  
**Approved 3/0**
2. Review Position Description Amendments for Policy 508 and 511
  - i. M/S Johnson/Bartley – Approve the amended position descriptions as presented  
**Approved 3/0**
3. General Contractor Bid Update
  - i. Still waiting on county permits and additional work
4. Facilities Update – Electrical Update
  - i. Slow progress but OES is wanting to engage with legal
5. Apparatus Acquisition Update
  - i. Still ongoing with equipment deliveries and returns
6. OES Flood Project Status Report
  - i. Issue with electrical contractor ongoing
7. Cal Trans Update
  - i. No update

## **HERALD FIRE PROTECTION DISTRICT**

8. Fire Safe Council Update
  - i. No Update

### **F. ADMINISTRATIVE REPORTS:**

1. Volunteer Chief Hendricks provided a detailed written report.
  - i. Presentation of Captain to Chris Ryder
  - ii. Response time: 8:04 response time
  - iii. Training: 220 sessions/ 387 hours

### **G. COMMITTEE REPORTS:**

Apparatus/Facilities: None  
Staffing: None  
Policy: caught up on all policies  
Budget: None

### **H. BOARD REPORTS:**

Director Johnson – Congratulations to Chris Ryder  
Director Smith – Absent  
Director Liebig Carter – Last meeting farewell  
Director James – None  
Director Bartley – None

### **I. PENDING AGENDA REQUESTS:**

1. Oath of Office for new Board members
2. Officer Elections
3. General Contractor Bid Update
4. Facilities Update – Electrical Contractor

### **J. ADJOURNMENT:**

Board adjourned at 6:43 pm p.m.  
M/S Bartley/Johnson – To adjourn the meeting.  
**Approved without objection.**

Respectfully submitted,

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Andrea Adams  
Board Secretary

Approved:

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Lindsey Liebig Carter  
Board Clerk